

MATTHIAS BRÄGGER

MANAGEMENTBERATUNG

My client is a successful industrial group with several divisions, sales offices and production sites around the world. Innovation, high quality, reliability and customer service are success keys for the leading position in its business. Originally founded more than 100 years ago the group has now a global workforce of almost 5000 people. The headquarter is based in the Zurich area.

Head of Internal Audit

In close collaboration with Audit Committee and Executive Management, the Head of Internal Audit is responsible for the Group Internal Audit function. The main objectives are to ensure that:

- Resources of the function are efficiently and effectively employed,
- Internal audit work fulfils the purposes and responsibilities approved by the Audit Committee,
- Internal audit work is based on best practice approach with reference to the "International Standards for the Professional Practice of Internal Auditing".

The mission of Internal Audit is stated in the Audit Charter and covers internal audit work such as reviewing and assessing processes, controls and practices, as well as related procedures according to the yearly audit plans approved by the Audit Committee. The purpose of these assessments is to provide the Audit Committee and the Board an independent, objective assurance and consulting activity designed to add value and improve the company's operations.

The Head of Internal Audit shall conduct internal audits together with a small audit team in the locations of the Group in order to review and evaluate the effectiveness and efficiency of operations, reliability of financial reporting, compliance with applicable laws and regulations and safeguard of assets.

Responsibilities:

- Deliver the Internal Audit function to the Group in accordance with Audit Charter
- Develop and execute a Group-wide risk based Internal Audit Plan
- Preparation of annual audit plan, budget and control over auditing costs
- Communication to the Audit Committee and Executive Management
- Follow-up of implementation of recommendations
- Coordinating the work with external service providers and maintaining the liaison with external auditors
- Reviewing the adequacy of the Internal Audit organization continuously
- Management of the Internal Audit Team (1 Auditor)
- Pursue approved program for continuing education in order to remain up-to-date in the audit profession
- Conduct internal audits together with the audit team
- Make recommendations for all levels of management, considering materiality, pertinence and documentary evidence
- Communicate findings to management and issue reports of audit area
- Issue Internal Audit reports and Status reports for the Audit Committee
- Maintain respectful and effective communications and relationships with management and staff of areas under review

Job Qualifications:

- CPA or CIA
- Solid industry experience
- Minimum 5 years of working experience in internal audit, external audit
- Knowledge of leading edge internal audit and risk management methodologies
- Strong project management and analytical skills (process-oriented thinking)
- Excellent presentation skills in both informal and formal situations
- Excellent written and oral communication skills
- Good interpersonal skills and relationship management skills, team player
- High commitment, customer orientation, entrepreneurial thinking to provide solutions to business issues
- The ability to work under pressure and to deadlines
- Good administrative and organizational skills
- IT skills – ideally SAP
- Fluency in English and German, other languages are an asset
- Willing to travel 50%

Please send your application by E-Mail to Matthias Brägger or call him for more information.

MATTHIAS BRÄGGER MANAGEMENTBERATUNG

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